

# 國立中興大學精密工程研究所畢業生離所手續單

## National Chung Hsing University Graduate Institute of Precision Engineering School-leaving Procedure Form for Graduate students

學年度第 學期 Academic year, Fall/Spring Semester

學制 Degree : ☐ 碩士班 Master's ☐ 碩專班 On-the-job Master's ☐ 博士班 Ph.D.

學號 Student ID : 姓名 Name : 指導教授 Advising Professor :

項目 Items	說明 Description	核章 Seal / Signature of Approval
1	<ul style="list-style-type: none"> <li>指導教授同意離校 The advising professor agrees to the leave.</li> </ul>	指導教授 Advising Professor
2	<ul style="list-style-type: none"> <li>繳交論文電子檔 Submit the electronic file of the thesis/dissertation. 電子檔(需含掃描授權書)請 e-mail 至 <a href="mailto:jslai@nchu.edu.tw">jslai@nchu.edu.tw</a> (留存所辦) Please email the electronic file (including a scanned authorization letter) to <a href="mailto:jslai@nchu.edu.tw">jslai@nchu.edu.tw</a> (for record retention at the office).</li> <li>IP 撤除 Deregister IP Addresses</li> </ul>	承辦人 Person-in-charge
3	<ul style="list-style-type: none"> <li>紙本論文核印 Approval stamp for the printed thesis/dissertation. 紙本論文2本核印(須有授權書正本, 審核頁至所辦加蓋系所戳章後再自行交至圖書館)。 ※封面顏色請洽所辦賴小姐 Two printed copies of the thesis/dissertation for approval stamp (The original authorization letter is required. After the approval page is stamped by the institute office, the copies should be submitted to the library by the student themselves.) *For the cover color, please contact Ms. Lai at the office for details.</li> </ul>	承辦人 Person-in-charge
4	<ul style="list-style-type: none"> <li>繳交畢業生各項資料表 Submit all required documents for graduation.</li> <li>1. 論文口試評分單 Thesis Oral Defense Evaluation Form</li> <li>2. 論文口試會議記錄 Thesis Examination Record</li> <li>3. 應屆畢業生問卷調查 Survey for Graduating Students</li> <li>4. 結果通知書 Result Notification</li> <li>5. 研究生學術倫理檢視切結書 Graduate Academic Ethics Review Commitment Statement</li> <li>6. 教務系統問卷填答 Completion of Questionnaire in the Academic Affairs System</li> <li>7. 口試委員對本所培養之研究生核心能力評量表 Assessment Form for Core Competencies of Graduate Students Cultivated by this Department as Evaluated by the Oral Examination Committee</li> </ul>	承辦人 Person-in-charge
備註 Note	<ul style="list-style-type: none"> <li>(1) 核印後紙本論文2本 Two printed copies of the thesis after approval stamp (2) 單張授權書正本 Original authorization letter (3) 論文比對結果電子回條, 請自行繳交至圖書館。 Electronic receipt of thesis similarity check results. Please submit them directly to the library.</li> <li>離所手續完成後, 上網查詢畢業離校狀態, 網址為 <a href="https://onepiece.nchu.edu.tw/cofsys/plsql/acad_home">https://onepiece.nchu.edu.tw/cofsys/plsql/acad_home</a>, 登入後再點選「其他」選單中「離校狀態查詢」選項, 各單位皆顯示「ok」後, 請持學生證、口試結果通知書正本至註冊組領取畢業證書。 After completing the departure procedures, To check your graduation and departure status online, please visit the website <a href="https://onepiece.nchu.edu.tw/cofsys/plsql/acad_home">https://onepiece.nchu.edu.tw/cofsys/plsql/acad_home</a>. After logging in, select 'Other' from the menu and choose 'Departure Status Inquiry.' Once all departments show 'OK,' please bring your student ID card and the original oral exam result notification to the Registrar's Office to collect your diploma.</li> </ul>	

單位主管核章 Chairperson's Seal :